



**McMahon/Ryan
Child Advocacy Center**

601 E. Genesee Street, Syracuse, NY 13202 • (315) 701-2985 • Fax (315) 701-3040 • www.McMahonRyan.org

VOLUNTEER APPLICATION

McMahon/Ryan Child Advocacy Center is an equal opportunity employer and supports workforce diversity. We do not discriminate against any employee, applicant for employment or volunteer because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status.

PLEASE COMPLETE THE FOLLOWING:

NAME: LAST	FIRST	MIDDLE	DATE:
HOME ADDRESS			ZIP CODE:
CITY / STATE :			DATE OF BIRTH (Month/Date/Year):
EMAIL:			DRIVER'S LICENSE NUMBER/STATE:
PHONE: HOME	CELL	OTHER	DO YOU HAVE RELIABLE TRANSPORTATION?
DAYS AND TIMES AVAILABLE TO VOLUNTEER:			HAVE YOU EVER APPLIED TO BE A VOLUNTEER IN THE PAST?

WHOM SHOULD WE CONTACT IN AN EMERGENCY?

NAME:	PHONE (Day)	PHONE (Night)
	()	()
RELATIONSHIP:		

EDUCATION COMPLETED:

NAME OF HIGH SCHOOL, COLLEGE OR UNIVERSITY ATTENDED	LOCATION (CITY,STATE)	MAJOR	DATE ATTENDED From -- To	DEGREE/CERTIFICATE EARNED

LIST VOLUNTEER OR PAID JOBS HELD IN THE PAST 5 YEARS, BEGINNING WITH MOST RECENT:

Attach additional sheets if necessary.

EMPLOYER AND ADDRESS:	NAME OF SUPERVISOR:	DATES EMPLOYED (Month/Year):
	TITLE:	From: To:
	PHONE #: ()	<input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> VOLUNTEER
POSITION HELD:		REASON FOR LEAVING:

DUTIES AND RESPONSIBILITIES:		
EMPLOYER AND ADDRESS:	NAME OF SUPERVISOR: TITLE: PHONE #: ()	DATES EMPLOYED (Month/Year): From: To: <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> VOLUNTEER
POSITION HELD:		REASON FOR LEAVING:
DUTIES:		
EMPLOYER AND ADDRESS:	NAME OF SUPERVISOR: TITLE: PHONE #: ()	DATES EMPLOYED (Month/Year): From: To: <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> VOLUNTEER
POSITION HELD:		REASON FOR LEAVING:
DUTIES:		

IF YOU ARE A STUDENT, PLEASE ANSWER THE FOLLOWING QUESTIONS:

SCHOOL:	ADVISOR NAME / DEPARTMENT:
YEARS COMPLETED:	MAJOR/MINOR:
WHEN WILL YOU GRADUATE?	CAREER GOALS?
SCHEDULE:	
INTERNSHIP START DATE (if applicable):	INTERNSHIP END DATE (if applicable):
WHAT ARE REQUIRED OBJECTIVES FOR THIS INTERNSHIP (if applying for internship position)?	

WHICH AREA(S) ARE YOU INTERESTED IN VOLUNTEERING?

- | | |
|---|--|
| <input type="checkbox"/> RECEPTION / WAITING AREA | <input type="checkbox"/> MARKETING, COMMUNICATIONS |
| <input type="checkbox"/> DATA ENTRY | <input type="checkbox"/> McMAHON/RYAN YOUNG PROFESSIONAL |
| <input type="checkbox"/> SPECIAL EVENTS | <input type="checkbox"/> STUDENT INTERN |
| <input type="checkbox"/> BOARD / COMMITTEE MEMBER | <input type="checkbox"/> OTHER? |

PROJECTED LENGTH OF COMMITMENT

6 MONTHS 1 YEAR OTHER:

WHAT SKILLS AND RELATED EXPERIENCE DO YOU HAVE THAT WILL ASSIST YOU IN VOLUNTEERING AT McMAHON/RYAN?

REFERENCES:

References should not be related to you.

NAME	ADDRESS	PHONE	NATURE OF ASSOCIATION
1.		()	
2.		()	
3.		()	

HOW DID YOU LEARN ABOUT McMAHON/RYAN CHILD ADVOCACY CENTER?

VOLUNTEER/INTERN FAIR PERSONAL REFERRAL SCHOOL INTERNET: _____
 OTHER: _____

WHAT ARE YOUR HOBBIES AND INTERESTS?

WHAT IS YOUR FAMILIARITY AND COMFORT LEVEL WITH CHILD ABUSE ISSUES?

WHY DO YOU WISH TO VOLUNTEER FOR McMAHON/RYAN?

WHAT ARE YOUR STRENGTHS?

CONDITIONS OF AGREEMENT

- Volunteers / Interns are not considered employees of McMahon/Ryan.
- Volunteer / Intern arrangement does not provide compensation or employee benefits of any kind.
- Volunteers / Interns are not entitled to employment at conclusion of arrangement.
- McMahon/Ryan is not liable for an injury sustained or health conditions that may arise for the Volunteer / Intern during the course of this arrangement.
- Volunteer / Intern will adhere to the McMahon/Ryan policies and procedures, as applicable, as set forth in the Volunteer Handbook including the Whistleblower Policies, Conflict of Interest and Confidentiality sections and Dress Code.

This document does not serve as an employment contract but rather, specifies the goals, intent, and details of the arrangement between the potential Volunteer / Intern and McMahon/Ryan.

Volunteer / Intern Signature

Date

Theresa Curley
Volunteer Coordinator
McMahon/Ryan Child Advocacy Center

Date